



MID SUFFOLK DISTRICT COUNCIL

WORK PLAN

3 September 2018

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COMMITTEE: Mid Suffolk Overview and Scrutiny Committee	REPORT NUMBER: JOS/18/19
FROM: N/A	DATE OF MEETING: 3 September 2018
OFFICER: Henriette Holloway Governance Support Officer	KEY DECISION REF NO. None

WORK PLAN FOR 2018/19

The table below is a draft of the work plan for the Mid Suffolk Overview and Scrutiny Committee. This table will be reviewed at each meeting and could be amended in the light of new items arising or as a result of items on the Forthcoming Decisions List being selected for scrutiny.

20 September 2018 Joint Committee with BDC at 9.00 am for 9.30am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
Crime and Disorder Panel	WSCSP	Melanie Yolland Communities Officer (Safe) and Safeguarding and Prevent Lead Ann Hunter Interim Corporate Manger – Strong and Safe Communities	Cllr Elizabeth Gibson-Harries	MOS/17/9 17 August 2017

18 October 2018 at 9.00 am for 9.30 am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
The Previous Mid Suffolk HQ Site	The investment Business Case for the development of the previous Mid Suffolk HQ Site	Jonathan Stephenson – Strategic Director	Cllr Nick Gowrley	N/A
Staff Turnover and Welfare for	Quarterly update on the data	Katherine Steel Assistant Director – Corporate Resources Anne Conway – Corporate Manager - HR & OD	Cllr John Whitehead	MOS/18/2 14 July 2018
Leisure Centre Redevelopment	Report to Cabinet 8 November	Chris Fry Assistant Director – Environment and Commercial Partnerships	Cllr Julie Flatman	N/A
Waste Strategy	Scrutiny of the outcome of the Waste Service Review and possible outcome extension of the Joint Waste Contract, prior to the report going to Cabinet 5 Nov.	Chris Fry Assistant Director -	Cllr David Burn	Joint Committee August 2017 JOS/17/8
Review of the Public Attendance at Public Committee Meetings (Information Bulletin)	Six Months update compared with the same six months in 2017	Janice Robinson Corporate Manager – Law and Governance		

19 November 2018 Joint Committee with MSDC at 2.00 for 2.30 pm

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
CIL Expenditure Framework	The Joint Member Panel to be part of the Scrutiny Process	Christine Thurlow Professions Lead – Key Sites and Infrastructure	Cllr Glen Horn	JOS/17/118 December 2017
The Homelessness Reduction Act	A review of the act 6 months after the implementation of the Act.	Heather Sparrow Corporate Manager – Housing Solutions	Cllr Jill Wilshaw	MOS/17/24 16 November 2018
Community Strategy	Report to Cabinet 13 December	Jonathan Free – Assistant Director - Communities	Cllr Julie Flatman	N/A
Joint Parking Policy	Report to Cabinet 10 December	Chris Fry Assistant Director – Environment and Commercial Partnership	Cllr David Burn	N/A

20 December 2018 at 9.00 am for 9.30 am

Topic	Purpose	Lead Officer	Cabinet Member	Previously Presented to Committee
MRF Procurement Process	Officer to report back to the Committee on the outcome of the MRF procurement contract	Chris Fry Assistant Director – Environment and Commercial Partnerships	Cllr David Burn	JOS/17/8 15 February 2018
Universal Credit	To review the implementation and if the Council was fully prepared for the roll-out in May 2018 (Officers: Amy Mayes and Andrew Wilcock (SCC			

WORK PLAN 2018/19 for Mid Suffolk Overview and Scrutiny Committee:

17 January 2019
Budget Report
14 February 2019
The Joint Compliments, Comments and Complaints Policy – 6 months review (recommendation from Cabinet 6 August)
11 March 2019 - Joint
18 April 2019
16 May 2019 - Joint
Annual Review of BMS Invest Business Plan

Topics identified for review by O&S but not currently timetabled:

Community Grant

Strong and safe communities was asked to report back following a 'health check' of the groups receiving grants. (To be an Information Bulletin) **TBC**

Crime and Disorder Panel meeting September 2019

Required to take place at least once a year, provisionally agreed to take place in **September** of each year.

Enforcement

Enforcement for parking, planning etc to be discussed with Babergh Overview and Scrutiny Committee and Kathy Nixon – Strategic Director to decide how to approach this area.
Community

Transport Services

To scrutinise the services provided by SCC and consider what Overview and Scrutiny can add to these services

Disable Facilities Grant

To scrutinise a review of the Disable Facilities Grant

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